

# **Bylaws of the South River Music Boosters 2020**

## **Article I - Name**

The name of the Organization shall be the "South River Music Boosters" of South River High School (SRHS) which is a 501c(3) non-profit organization, hereafter referred to as the Boosters.

## **Article II - Objective**

- Section 1. The objective of the Boosters shall be to promote fundraisers to help supplement the music program at SRHS and to enhance the character of the music activities of the school through various means of support. It is also, to provide educational, informational, and social programs for the benefits of the parents, teachers, and students of SRHS.
- Section 2. The Boosters is organized exclusively for charitable, and educational, purposes within the meaning of section 501(c)(3) of the Internal Revenue Code (or the corresponding provisions of any future United States Internal Revenue Law.)
- Section 3. The Boosters shall include all choral, strings, and band programs including other music groups formed by the SRHS music department to meet the needs of the students and school.
- Section 4. The Boosters may provide help to maintain the upkeep of music, costumes, uniforms, and instruments. All property given to the music department by the Boosters shall be considered property of the SRHS music department.

## **Article III - Restrictions**

- Section 1. No part of the net earnings of the Boosters shall inure to the benefits of, or be distributable to its members, trustees, directors, officers or other private persons, except that the Boosters shall be authorized and empowered to

pay reasonable compensation for services rendered and to make payments and distributions in furtherance of Section 501(c)(3)

- Section 2. No substantial part of the activities of the Boosters shall be carried on of propaganda, or otherwise attempting to influence legislations, and shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.
- Section 3. Notwithstanding other provisions of these Bylaws, the Boosters shall not carry on any other activities not permitted to be carried on (a) by a corporation/organization exempt from Federal income tax under section 501(c)(3) of the internal revenue code (or the corresponding provisions of any future United States Internal Revenue Law) or (b) by a Corporation/Organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code (or the Internal Revenue Law).

#### **Article IV - Funds**

As stated in Article II, the purpose of the Organization shall be fundraising and other areas in support of the music program of South River High School. The Organization shall be in no way involved in any music or other school policy decisions.

- Section 1. The Executive Board of the Boosters, as laid out in Section VIII of the Bylaws, may accept any donations, gifts, or bequest for the purpose of continuing support of the Boosters to the SRHS Music Department.
- Section 2. Requests for funds. All requests for funds from the Organization shall be submitted to the Executive Board by either the South River High School Principal or the South River High School Music Directors. In no case shall the Boosters act upon any request for funds from any other individual or any group as provided for in Section 2 of this Article.
- Section 3. Exception. The Executive Board may entertain requests other than those from either the South River High School Principal or the South River High School Music Directors, provided that such funds are intended for the general enhancement of the South River High School Music Program and the purpose of the organization.

## **Article V - Membership**

Section 1. Regular Members. All parents and guardians of SRHS students who are participating members of any music organization at SRHS shall be members of the Boosters upon payment of the activity fees hereinafter provided. The SRHS Music Directors are regarded as regular members and are not required to pay dues.

## **Article VI - Officers**

The elected officers of the Corporation/Organization shall be a President, a Vice President, a Secretary, and a Treasurer. These officers shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by this organization.

### **Section 1. Duties**

- a. President. The Presidents shall be the executive officer of the Boosters and shall preside over all Organization and Executive Board meetings. He/She shall promptly appoint standing committees and conduct the affairs of the organization in accordance with these Bylaws and be ex-officio member of all committees except the Nominating Committee.
- b. Vice President. The Vice President shall, in the absence of the President, preside at all meetings of the Boosters, and perform other duties as may be assigned by the President from time to time. The Vice President shall be the chair of the Fund Raising Committee and the Nominating Committee.
- c. Secretary. The Secretary shall keep and publish records of all meetings of the Boosters and perform other duties as may be necessary from time to time. Maintain a current copy of the Bylaws, officer contact information, communicate with the President, Music Directors, and the Communication Committee Chair for distribution of emails, sign-ups, website, social media, etc.
- d. Treasurer. Shall be responsible for all funds, securities, valuable papers, and the financial records of the Boosters. Maintain the appropriate books and records of the organization, showing all receipts and disbursements. Present financial statements at meetings of the Executive Board and at other times on request. Make disbursements in

a timely manner as obligated and authorized by the Executive Board and/or Music Directors. All drafts shall be signed by any two (2) of the following: Treasurer, President, Vice President, or Secretary. Supply operating currency for cash-based fundraising activities, collect receipts from those activities, and deposit funds within one business day of receipt. Surrender the Boosters' financial records to an appointed auditor when requested. Prepare an annual financial report with copy maintained in a secure location at South River High School and/or accessible electronically to all officers and Music Department faculty. Prepare an annual budget to be voted on at the first meeting of the school year.

- Section 2. Nominating Committee. At a regular Executive Board meeting, prior to the May meeting, a Nominating Committee of three members and a music director or their designee shall be appointed by the Vice President. The chair of the Committee shall be the Vice President. It shall be the duty of the Committee to nominate the candidates for the offices to be filled at the May meeting. The Nomination Committee shall report at the regular meeting prior to the May meeting. Additional nominations from the floor shall be permitted and must be accompanied by consent from the nominee.
- Section 3. Elections. Elections shall be held at the May meeting. The officers shall be elected by ballot to serve for one year or until successors are elected. The term of office shall begin June 1.
- Section 4. Terms of Office. No member shall hold more than one elected office at a time, and no member shall be eligible to serve more than two consecutive terms in the same office, unless approved by a two-thirds vote of a quorum of the body.

## **Article VII - Meetings**

- Section 1. Meetings of the Boosters shall normally be held no less than four times per academic year and shall be for the purpose of selecting officers, receiving reports of officers and committees and for any other business that may arise.
- Section 2. Special meetings may be called by the President, the Executive Board, or A music director upon written request. The purpose for the meeting shall

be stated in the call. Except in cases of emergency, three days notice shall be given.

- Section 3. A Quorum shall consist of 4 members of the body, two being on the Executive Board, and one SRHS music directors or their designee.

### **Article VIII - Executive Board**

- Section 1. The Executive Board shall consist of elected officers as defined in section VI of the Bylaws, and SRHS music director(s) as ex-officio members.
- Section 2: Board meetings may be scheduled as necessary by the President or at least two members of the Executive Board.
- Section 3: A majority of the members of the Executive Board shall constitute a quorum.
- Section 4: The executive board shall be governed by a majority rule. In the event of a tie vote, the President will be allowed to vote.

### **Article IX - Committees**

Committee chairs shall be appointed by the President, or the Executive Board, from time to time, if deemed necessary. The President shall be an ex-officio member of all committees. Committees shall be determined by the Executive Board at the beginning of each school year.

### **Article X - Parliamentary Authority**

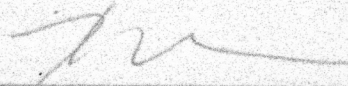
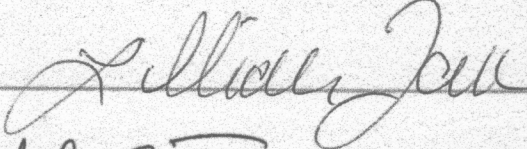
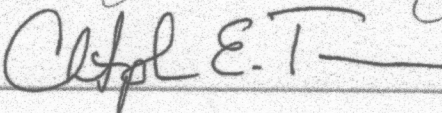
The rules contained in the current edition of Robert's Rule for Order (Newly Revised) shall govern the Organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

## Article XI - Amendments

These Bylaws may be amended at any regular meeting of the Boosters by a two thirds vote of the members present, provided that the amendment has been submitted in writing at a previous meeting, and distributed in the minutes of that meeting.

## Article XII - Dissolution

Section 1. In the event of dissolution of the SRHS Music Boosters, any balance in the treasury after all outstanding accounts have been paid, shall be allocated to the general music fund of SRHS. However, if the named recipient is not then in existence or no longer a qualified distribute, or unwilling or unable to accept the distribution, then the assets of the Boosters shall be distributed to a fund, foundation or corporation organized or operated exclusively for the purposes specified in Section 501(c)(3) of the Internal Revenue Code (or the corresponding provisions of any future United States Internal Revenue Law).

Officer	Name	Signature	Date
President	Kim Barker		12 Aug 2020
Vice President	Andrea R. Horning	Andrea R. Horning	8/12/2020
Secretary	Lillian Farr		9/30/2020
Treasurer	Chris Turner		9/30/2020

Amended July 2020